

INTERNATIONAL JOURNAL OF CRISIS MANAGEMENT

INSTRUCTIONS FOR AUTHORS

1. An original, creative journal paper, related to the field of Information Safety, Enterprise Safety, Transportation Safety, National Security, Public Safety, Occupational Safety and Health, Industrial Safety and Management is sincerely welcomed for publication of International Crisis Management Association (ICMA). All submitted papers must be previously unpublished and not currently submitted for publication elsewhere. All papers should be submitted via the email address: info@icma.org.uk.
2. It is author's responsibility to submit the final revised paper. The submitted paper is limited within 20 pages, and an editorial fee will be charged US\$ 90 for accepted paper. Each additional page will be charged US\$ 35 for extra editorial work. Each reprint will be charged US \$ 3, and the minimum ordering unit is 50 reprints.
3. The format of submitted paper should be followed:
 1. **Submission** : All manuscript should be written in English and submitted electronically in MS Word format.
 2. **Format**: Use two columns on single side of a 21cm X 29.7cm (A4) paper in formatting page. Set top, left and right edge margins to 2 cm and bottom to 1.8 cm, and a 0.5 cm should be set for book binding on left side.
 3. **Title and Author** : The title should be typed with Times New Roman with size 17 bold-faced. The author's names should be Times New Roman with size of 13 bold-faced and the author's affiliations should be size 8 characters.
 4. **Abstract**: An abstract not exceeding 250 words in length should be included and typed with Times New Roman with size 9. It should present a brief and factual account of the content and conclusion of the paper. 5 keywords or less are required.
 5. **Main Text** : Use Times New Roman with size 10 and 12 pt spacing for the main text
 6. **Subtitles** : All subtitles should be arranged from left side in Times New Roman with size 10 bold-faced. The sub-subtitle should be typed in Times New Roman italics with size 10.
 7. **Figures and Tables**: Large figures and tables may span across both columns. Figure captions should be below the figures; table names and table captions should be above the tables.
 8. **Reference**: References should be numbered [1], [2] consecutively in the text and listed at the end of the paper. The following format should be used :
 - [1] Feldman, J. M. (1998). "Speaking with one voice," *Air Transport World*, 35(11), 42-51. (Journal Format)
 - [2] Orasanu, J., Davison, J. and Fischer, U. (1997). "What did he say? Culture and language barriers to efficient communication in global aviation," in *Proc. International Symposium on Aviation Psychology, USA*, 673-678. (Conference Paper Format)
 - [3] Savignon, S. J. (1983). *Communicative competence: Theory and classroom practice*, Addison-Wesley, USA, 350-362. (Book Format)
 - [4] Grohol, J. M. (2009). "When the Earth Moves," Retrieved 13 Oct. 2009, from <http://www.cmst.com/menu.html> (Website Format)
 - [5] NTSB (1977). *Aircraft Accident Report: Tenerife, Canary Islands, 3 Mar. 1977*, National Transportation Safety Board, Washington, D.C., USA. (Report Format)